



# UNIVERSITY OF HEALTH SCIENCES LAHORE

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## NOTIFICATION

This is in supersession of Notification No. UHS/REG-16/1052 dated 06-04-2016.

Board of Governors, in its 55<sup>th</sup> meeting held on 07-12-2023, approved the 'Regulations for Conduct & Discipline of Students' recommended by the Academic Council and Syndicate, in exercise of its powers under section 24.(1)(ii) read with section 35.(1)(vi) and 35.(3) of UHS Ordinance 2002 (enclosed).

**REGISTRAR**

No. UHS/REG-24/635

Dated: 29-03-2024

Copy forwarded for information to:

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- xi. Deputy Registrar (Legal)
- xii. Deputy Registrar (Academics)
- xiii. PSO to Vice Chancellor
- xiv. PS to Pro-Vice Chancellor
- xv. PS to Registrar

*Sarah Shefior*  
**REGISTRAR**  
*@dr*

Encl: As Above



## THE REGULATIONS FOR CONDUCT & DISCIPLINE OF STUDENTS

Whereas section 4.(xix) of the University of Health Sciences Lahore Ordinance 2002 empowers the University to take disciplinary action against and impose penalty on students in the prescribed manner.

And whereas under section 35.(2) of the Ordinance *ibid*, the Syndicate has forwarded recommendations for approval to the Regulations for Conduct and Discipline of Students.

Therefore, in exercise of powers conferred under section 24.(1)(ii) read with sections 35.(1)(vi) and 35.(3) of the Ordinance *ibid* and upon recommendations of the Syndicate, the Board of Governors of the University of Health Sciences Lahore in its 55<sup>th</sup> meeting held on 07.12.2023 accorded approval to the Regulations for Conduct & Discipline of Students as under: -

### 1. Short title and commencement:

- (1). These regulations may be called the "Regulations for Conduct & Discipline of Students".
- (2). These Regulations shall apply to the students at the University of Health Sciences Lahore and its constituent / affiliated colleges for the matters prescribed under section 2. (x). of these regulations.
- (3). These regulations shall come into force at once.

### 2. Definitions:

- (1). In these Regulations, unless there is anything repugnant to the subject or context, the following expressions shall have the meanings as given hereunder;
  - (i). "Accused" means a student against whom a complaint is made.
  - (ii). "Affiliated" means a college or institution affiliated to the University of Health Sciences Lahore but not maintained or administered by it.
  - (iii). "Complaint" means and includes allegations of misconduct and/or an act of indiscipline.
  - (iv). "Constituent college" means a college maintained and administered by the University.

- (v). "Examination Centre" means a venue declared or approved for conduct of theoretical and /or practical/ Viva Voce/ clinical examinations of the University.
- (vi). "Examiner" means a person appointed by the University as paper setter or paper assessor or examiner for conduct of Viva Voce and practical/ clinical examination of the University.
- (vii). "Expulsion" means permanent removal of name from the University / Institution.
- (viii). "Firearm" means a weapon that launches one or more projectiles driven by the action of an explosive force.
- (ix). "Government" means Government of Punjab.
- (x). "Indiscipline" means an act of misconduct by the student liable to be penalized, including but not limited to the following: -
  - (a). Disruption of teaching, examination, or administrative work.
  - (b). Illegal access or attempt to access the Question Paper or examination material or its distribution /sale/purchase, or illegal entry into any office of the University or its staff with the intention of having access to or tempering with the official record/examination material etc.
  - (c). Damaging or defacing University property.
  - (d). Illegally attempting or restricting the movement or detaining the teacher(s)/student(s)/employee or staff of the University in the premises of University.
  - (e). Using indecent, abusive, and derogatory language or making indecent remarks or gestures, or any disorderly behaviour.
  - (f). Ragging in any form.
  - (g). Intentionally damaging library Books or Journals.
  - (h). Unauthorized occupation of hostel rooms or failure to comply with the rules relating to residence in hostel.
  - (i). Resorting to corrupt practices, such as illegal gratification or forgery or tampering or threatening, with or without the connivance of university employees, for unlawfully gaining University facilities, privileges or other benefits.
  - (j). An act of moral turpitude.

- (k). Causing harassment in any form either physical or mental based on gender, religion, sect, caste and creed, region and ethnicity including inciting anyone to violence, disruption of the peaceful atmosphere of the University.
  - (l). Possessing firearms or weapon of any kind within University premises or examination center.
  - (m). Possessing or carrying any narcotics substance or contrabands items or alcohol or opium within University premises.
  - (n). Organizing any unlawful assembly, rioting and affray within or immediately outside the University premises or examination centers.
  - (o). Bringing or facilitating an individual(s), who is not authorized / required to be in the University premises or examination center for the purpose of causing disturbance and/or disrupting University functioning.
  - (p). Use of social media/ electronic media/ emails/ posters or any means of mass communication to malign, intimidate University employees/ officers/faculty members/University community.
  - (q). Any other act prejudicial to the interest of the University.
- (xi). "Officer" has the same meaning as provided in sections 8 and 21 of UHS Ordinance.
  - (xii). "Ordinance" means the University of Health Sciences, Lahore Ordinance, 2002
  - (xiii). "Program" means any component of learning/ training for any degree/diploma/certificate/ any other teaching & training exercise under the University auspices.
  - (xiv). "Penalty" means penalty as prescribed in these regulations.
  - (xv). "Student" means a student at the University or any constituent/ affiliated college.
  - (xvi). "Suspension" means temporary exclusion of a student from participating /benefiting from any of the University programs/activities in a given academic year. A student shall not attract any credits, academic or otherwise, during the period served under suspension.
- (2). The words and expressions used in these Regulations but not defined herein shall have the same meanings as are assigned to them in the Ordinance.

### **3. Jurisdiction of Discipline Committee:**

- (1). The Discipline Committee may take cognizance of an act of corruption or indiscipline on a complaint from a student, teacher, employee, examiner or officer of the University or its affiliated or constituent college, referred by the Vice Chancellor.
- (2). The Committee shall have the power to recommend one or more of the following penalties:
  - (a). Issuance of written warning.
  - (b). Keeping the accused under strict vigilance for a period not exceeding six months.
  - (c). Imposition of a fine, which may extend to Rs. 100,000/- but not less than Rs. 20,000/-.
  - (d). Suspension from the rolls of the University / institution for a period not exceeding six months.
  - (e). Expulsion from the University / institution.

### **4. Initiation of Proceedings:**

- (1). If on receipt of a complaint referred by the Vice Chancellor, the Discipline Committee is of the opinion that there are sufficient grounds for initiating proceedings against an accused under these regulations, it shall recommend to the Vice Chancellor to proceed against the accused by issuing a show cause notice by the Registrar, for reasons to be recorded in writing.
- (2). The show cause notice shall contain the grounds for proceeding against accused, clearly specifying the allegations levelled in the complaint and the penalty or penalties proposed to be imposed upon accused.
- (3). The accused shall submit reply of the show cause notice within seven (7) days of receipt of the show cause notice or within such extended period as the Discipline Committee may determine
- (4). If the accused fails to furnish his reply within the stipulated period, or extended period, if any, the Discipline Committee shall proceed with the hearing of the complaint ex-parte.
- (5). On receipt of reply from the accused or on expiry of the stipulated period if no reply is received from the accused, the Discipline Committee shall inquire into the allegations and may examine such oral or documentary evidence in support of the allegations as produced by the complainant or the accused in defence or summon any witness, if deemed essential.

- (6). Where any witness is produced by one party, the other party shall be entitled to cross examine such witness.
- (7). The Discipline Committee shall hear the complaint from day to day and no adjournment shall be given except for reasons to be recorded in writing, in which case it shall not be of more than seven days.
- (8). Where the Discipline Committee is satisfied that the accused is hampering or attempting to hamper the proceedings, it shall administer a warning and if, thereafter, the Committee is satisfied that the accused is acting in disregard of the warning, it shall record a finding to that effect and proceed to complete the proceeding in such manner as may be deemed expedient in the interest of justice.
- (9). If the accused absents himself from the proceedings of Discipline Committee on medical grounds, he shall be deemed to have hampered or attempted to hamper the progress of the hearing, unless medical leave, applied for by him, is duly certified by the Medical Superintendent of a public sector teaching hospital.
- (10). The Discipline Committee shall submit its report to the Vice Chancellor, comprising of the findings of majority of its members as to whether the allegation(s) have been proved or not and make specific recommendations regarding exoneration or, imposition of one or more of the penalties.

Provided that where the Discipline Committee is unable to complete its hearing within thirty days, it shall seek extension for specific period, not exceeding thirty days, from the Vice Chancellor, for reasons to be recorded in writing.

Provided further that the inquiry shall not be vitiated merely on the grounds of non-observance of the time schedule for completion of inquiry.

Provided further that the recommendations of the Discipline Committee shall not be binding on the Vice Chancellor.

- (11). An accused against whom action is proposed to be initiated by the Discipline Committee, may be placed under suspension by the Vice Chancellor for a period of 30 days on the recommendation of Discipline Committee, if it is necessary or expedient and if the period of suspension is not extended for a further period of 30 days within thirty days of the expiry of initial period of suspension, the accused shall be deemed to be restored to its original position.

Provided that the continuation of the period of suspension shall require the prior approval of the Vice Chancellor for each period of extension.

**5. Procedure after recommendations of Discipline Committee:**

- (1). The Vice Chancellor upon receipt of recommendations from Discipline Committee shall examine the record as sent by the Discipline Committee and may, if deem appropriate, accord personal hearing to the complainant and/or the accused before passing the final order.
- (2). Where the Discipline Committee in the recommendations proposed expulsion, the Vice Chancellor shall give an opportunity of personal hearing to the accused.
- (3). Where the Discipline Committee in the recommendations proposed imposition of any or more of the penalties, the Vice Chancellor after examining the record and offering personal hearing to the accused may:
  - (a). for reasons to be recorded in writing, disagree with the recommendations, and refer the matter back to the Discipline Committee for review, or may constitute another committee to establish the facts of the case, afresh;
  - (b). for reasons to be recorded in writing, disagree with the recommendations, and exonerate the accused from all or any of the allegation(s); or.
  - (c). upon being satisfied that the allegation(s) have been proved against the accused, by an order in writing, impose any or more of the penalties as recommended by the Discipline Committee.

**6. Appeal:**

- (1). An appeal against the orders of the Vice Chancellor shall lie to the Syndicate, which shall be submitted through the office of the Registrar by any aggrieved party within thirty days of passing / receiving of the final order of the Vice Chancellor.

**7. Saving and Repeal:**

- (1). The "Statute & Regulations Pertaining to Conduct & Discipline of University Students" issued vide Notification dated 06.04.2016 are hereby repealed.
- (2). Notwithstanding the repeal of "Statute & Regulations Pertaining to Conduct & Discipline of University Students" issued vide Notification dated 06.04.2016, all orders passed thereunder shall remain intact and proceedings initiated under the repealed regulations shall be concluded accordingly.